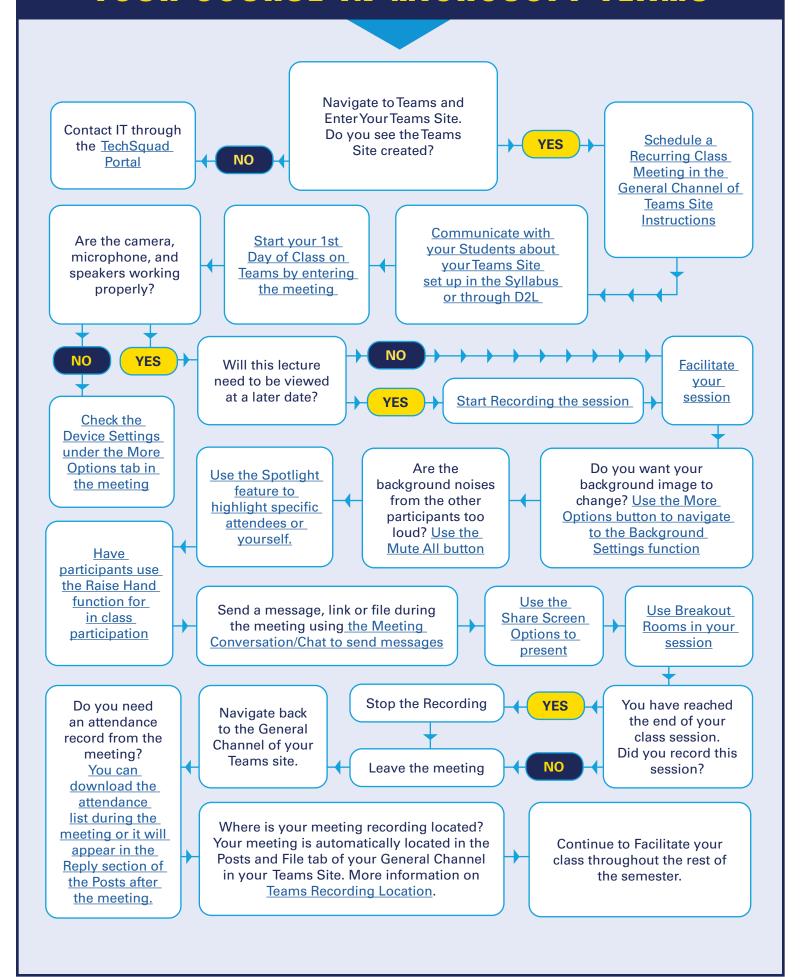
YOUR COURSE IN MICROSOFT TEAMS



MAKING THE MOST OF MICROSOFT TEAMS

Now that you've facilitated a live session in Teams, explore some of the other options available to you through Microsoft Teams and Stream.

- Do you need to create pre-recorded lectures for asynchronous learning? <u>Use Teams to record your lectures while being in a meeting with yourself.</u> Consider using some of these presentation options for pre-recorded video:
 - Present a Power-point
 - Record a video of yourself
 - Interview a guest speaker
 - Walk through a program on your computer screen
 - Turn off your camera to have an audio-based video.
 - Find out more about creating pre-recorded media for your course
- Did you have internet issues during your recording on Teams? Watching the video back were there a lot of issues? Please follow the additional guide options on Creating Video and Audio.
- Share your created videos with students on D2L.
 - Navigate to Teams Meetings Recordings
 - Copy the video link and Share the video link onto D2L.
- Do you need additional items in your Teams Site?
 - Take attendance in Teams
 - Create Channels for Class Groups
 - Utilize the Class Notebook for Meeting Notes
 - Add the Forms Tab for Classwork
 - Add an integrated third-party app, such as Flipgrid or Kahoot

