

Using Agreements to Support Activities with External Non-Governmental Entities

Marquette University has multiple mechanisms to support students and faculty in conducting work with outside entities. Four of these mechanisms are listed below. The information below is intended to provide direction on which agreement should be used. If any federal or other grant funding is involved, the Educational Research Agreement must be used. The offices/individuals listed under “Process” will make a final determination as to the most appropriate agreement.

Educational Research Agreement

- The Marquette principal investigator (PI) wishes to participate in a project; students will be engaged to help with the work.
- The Marquette PI is actively engaged in the project and often paid as a part of the project.
- The Marquette PI is providing supervision and direction to the students. An individual at the sponsoring entity may be collaborating or providing information needed to complete the project.
- Intellectual property may or may not be developed.
- Projects could result in peer-reviewed articles or manuscripts.
- Work is typically conducted at the university but may also take place at the sponsoring entity.

Process

Contact the Office of Research and Sponsored Programs (ORSP) Project Planning and Development team at ORSPPPD@marquette.edu or if the project involves a corporate sponsor contact the Office of Economic Engagement (OEE) at economic-engagement@marquette.edu.

Faculty Externship Agreement

- The company/organization wishes to have faculty members spend a defined amount of time at the sponsor’s facility for input on sponsor issues and projects and to permit the faculty to use the exposure to the sponsor’s issues to enhance the faculty’s teaching, research and publication.
- The sponsor will fund a faculty stipend to be administered by the university.

Process

The Office of Economic Engagement will prepare and finalize the agreement. Contact the OEE at: economic-engagement@marquette.edu

Internship Placement Agreement (undergraduate)/Professional Placement Agreement (graduate)

- The sponsor/organization is asking for student engagement specifically and the project(s) is designed around the student(s) and with the student skill set in mind.
- Compensation is being provided to the student through the university.
- A Marquette point person will be identified to coordinate the placement of the interns.
- The Marquette point person will not be a party to the creation of any intellectual property or peer-reviewed articles or manuscripts.
- An individual at the sponsoring entity is providing supervision and direction to the intern(s). A Marquette faculty member may serve as an advisor to the intern(s).
- Work is typically conducted at the sponsoring entity but may be conducted at the university.

Process

The Office of Economic Engagement will prepare and finalize the agreement. Contact the OEE at: economic-engagement@marquette.edu

Service Center Agreement

- Service Centers are suppliers of standardized services, billed through time and materials or fixed fee.
- All activities have set prices which are applied consistently and are publicly available.
- No intellectual property will result from the work.

Process

The Director of the applicable Service Center can enter into a standard agreement provided by the Office of Economic Engagement with an external party exclusively for the publicized services offered at the established rates. Contact the OEE at: economic-engagement@marquette.edu

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