

## **Internships Available for BISC Students for Summer2025**

### ***General description of the internship course, BISC 3987:***

An unpaid summer internship for which the students may receive academic credit. Students will sign up for BISC 3987-working period (0 cr.) in the summer and receive academic credit (3 cr.) for BISC 4987 in the fall. BISC 4987 may fulfill a BISC elective. Applicants will go through a selection process. The selection will be based on seniority and how this internship may benefit the student's career after graduation. The top two-three candidates will meet with the site supervisor, who makes the final decision. At the end of the fall semester, the intern will do an oral presentation and write a reflection paper.

All internships are posted on our website, <https://www.marquette.edu/biomedical-sciences/internship-program.php>. Students should check periodically since the site will be updated as we have more internships update.

For any questions, students can email Dr. Makky at [Khadijah.makky@marquette.edu](mailto:Khadijah.makky@marquette.edu).

### **APPLICATION:**

**To apply for any of the internships listed on the following pages, please complete this form and any include necessary materials (brief résumé, personal statement/cover letter, etc.):**

## **[BISC INTERNSHIP PROGRAM APPLICATION FORM](#)**

## **Two internships are available in Summer 2025:**

**Location: Aurora Sinai Medical Center**

**Healthcare administration Internship working with Sinai Volunteer Services**

**Description:**

The intern will work with Volunteer Services to optimize recruitment and utilization of volunteers at Aurora Sinai. Responsibilities will include:

- Overseeing Recruitment and onboarding of volunteers
- Attending recruiting events and assisting in recruitment of volunteers, especially college students
- Assisting in the High School volunteer/intern partnership program with multiple area high schools
- Oversight of Volunteer Services projects – especially clothing drive for patients in need (will be in conjunction with St. Luke's Intern)
- Working with Volunteer Coordinator and Manager to enhance relationships with departments utilizing volunteers to ensure that there is open communication and that expectations are being met
- Regularly checking in with volunteers to ensure that they are confident in their volunteer role(s), finding fulfillment and feeling that their gifts and talents are being utilized effectively

**Location: Aurora St. Luke's Medical Center**

**Healthcare administration Internship working with St. Luke's Volunteer Services**

**Description:**

The intern will work with Volunteer Services to optimize recruitment and utilization of volunteers at Aurora St. Luke's. Responsibilities will include:

- Overseeing Recruitment and onboarding of volunteers
- Attending recruiting events and assisting in recruitment of volunteers, especially college students
- Assisting in the implementation of a High School volunteer/intern partnership program with multiple area high schools
- Oversight of Volunteer Services projects – starting up a clothing drive for patients in need (will be in conjunction with Sinai Intern)
- Working with Volunteer Coordinator and Manager to enhance relationships with departments utilizing volunteers to ensure that there is open communication and that expectations are being met
- Regularly checking in with volunteers to ensure that they are confident in their volunteer role(s), finding fulfillment and feeling that their gifts and talents are being utilized effectively

**Qualifications:**

- BISC students, Junior or Sophomore. Open to Seniors.
- Possession of good social skills, ability to listen to others, and to be open and willing to interact with people with diverse backgrounds.
- Prefer a GPA of 3.0 or higher

- Interns will need to provide their own transportation to different internship locations.

Timeline:

- Applications due: Rolling application. It will close when an intern is selected
- The internship length is from 5/19 until 8/2
- General time commitment: for BISC 4987 (3 credits), a total of 100-140 hours/summer. For BISC 4987 (2 credits), a total of 90 hours/summer.