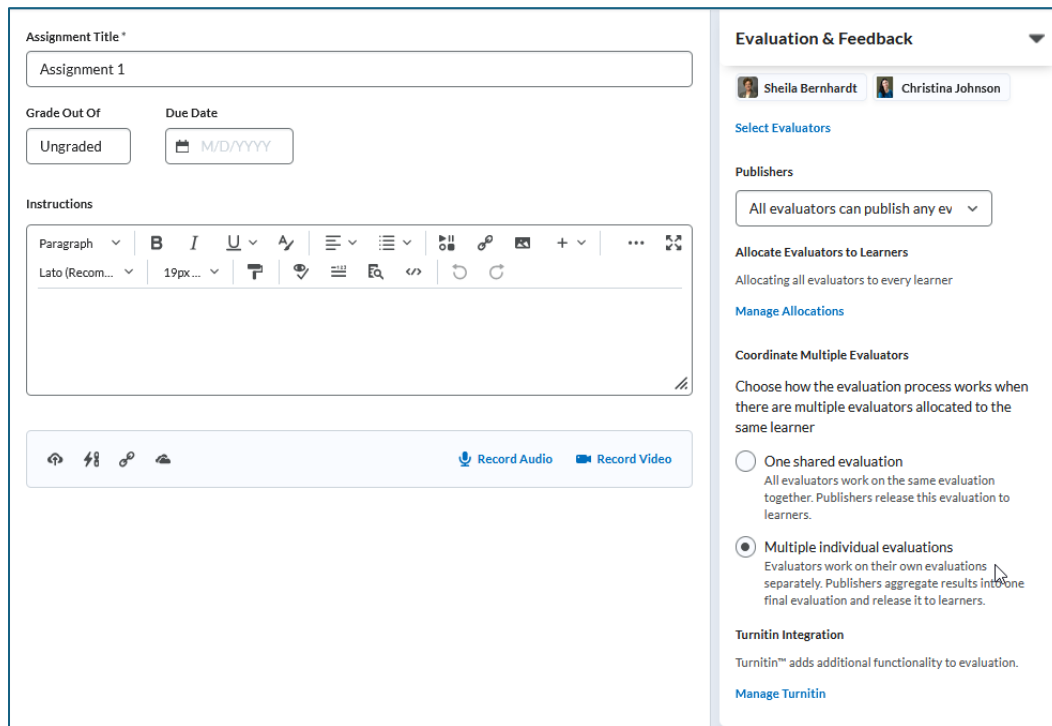


# Multiple Individual Evaluations in Dropbox

Evaluators work on their own evaluations separately. Publishers aggregate results into one final evaluation and release it to learners.



The screenshot displays the configuration interface for an assignment in a Learning Management System (LMS). The main area is titled 'Assignment Title \*' and contains a text input field with 'Assignment 1'. Below this are fields for 'Grade Out Of' (set to 'Ungraded') and 'Due Date' (with a calendar icon and 'M/D/YYYY' placeholder). A rich text editor for 'Instructions' is visible, featuring a toolbar with various formatting options. At the bottom of the main area are icons for recording audio and video. On the right side, the 'Evaluation & Feedback' panel is expanded, showing a list of evaluators: Sheila Bernhardt and Christina Johnson. Below this are several settings sections: 'Select Evaluators', 'Publishers' (with a dropdown menu set to 'All evaluators can publish any ev'), 'Allocate Evaluators to Learners' (set to 'Allocating all evaluators to every learner'), 'Manage Allocations', 'Coordinate Multiple Evaluators' (which is currently selected), and 'Turnitin Integration'. Under 'Coordinate Multiple Evaluators', there are two radio button options: 'One shared evaluation' and 'Multiple individual evaluations', with the latter being selected. A mouse cursor is pointing at the 'Multiple individual evaluations' option.

1. Navigate to **Assessments** tab and select **Dropbox** from the drop-down menu.
2. Select **New Folder** blue button or edit an existing Dropbox folder by selecting **Edit Folder** from the drop-down menu of the folder name.
3. Expand Evaluation & Feedback section to click **Select Evaluators**.
4. Click the Publisher drop-down menu to select the options available. By default, selected evaluators can evaluate any student. The other options: evaluators can only publish their evaluation, or you can manually select publishers. **Note:** Publishers also do not have to be evaluators.
5. Select **Manage Allocations** to edit the default setting of allocating each evaluator with every student. A pop-up message will appear if students are not assigned to an evaluator. Instructors will need to either automatically allocate or return to allocation table to manually assign a student an evaluator.

6. For Coordinate Multiple Evaluators, if you would like evaluators to work on their own evaluation separately, select **Multiple individual evaluations**. Each evaluator can publish and retract. Publishers aggregate and release the scores into one final evaluation.

**Note:** Once students submit to the Dropbox, you will no longer have the ability to edit this selection.