**Participating Faculty Research Achievement Award**

Goal of the Award

The Participating Faculty Research Achievement Award is intended to recognize research/scholarship accomplishments of non-tenure track faculty at Marquette University. An award of $3,000 will be provided to a full-time participating faculty member based on their record of scholarly activity, preferably at Marquette University, within the past 5 years.

Review Deadline and Process

Applications will include a description of research/scholarship activities, curriculum vita, and one support letter. Completed applications are due by 4:30 pm CST on **Tuesday,** **November 25, 202****5** and should be emailed to melody.baker@marquette.edu .

Final selection will be made by members of the University Committee on Research who will invite a participating faculty member to serve as an *ad hoc* member of the review committee. The nomination will be reviewed by faculty colleagues from across campus who may not be familiar with research/scholarship in any one area. A nontechnical description of the project is critical to communicating your ideas.

The support letter should come from the candidate’s dean, associate dean, or department chair (leaders may delegate the support letter to another colleague with deeper knowledge of the applicant’s field of study, if appropriate). Check with your department or college office in advance to confirm procedures for procuring a letter of support. The letter of support should provide context about the research accomplishments relative to others in their field (nationally and/or internationally).

Award Criteria

Awards will be distributed based on the following criteria:

1. **Significance and innovation of the described program of research or scholarship** How has the program of research or research project(s) addressed an important problem or critical barrier in the field? Were the questions or approaches used novel and/or groundbreaking? Did the research address key gaps or introduce new ways of thinking about an issue or topic? How has the work contributed to and will continue to contribute to advancing knowledge in the applicant’s field of study?
2. **Broader impacts**

How has the research impacted the discipline and/or society? For example, the applicant may describe the ways in which the program of research or research project(s) has engaged with the community, underrepresented groups, and/or included students.

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**Application Cover Page**

Name:

University Address: University Phone Number:

Email address:

Year of original full-time appointment:

*The application is to include the following required documents in this order:*

* Description of research/scholarship activities within past 5 years, addressing the two criteria listed above (2 page maximum)
* Curriculum Vita
* Letter of support

*Complete the application using 12-point font with 1” margins and* email to melody.baker@marquette.edu by 4:30 pm CST on **Tuesday,** **November 25, 2025**.