Post-Award Support Roadmap | December 2025

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BACKGROUND: Marquette's success in obtaining external funding for research, instruction, equipment, and other projects has created significant challenges for PIs and support staff who assist with grants management tasks. The strategy for addressing these challenges involves process improvement to: *Reduce time required for key tasks, reduce error, increase staff capacity, improve communication,* and *create training and resource materials for all stakeholders who help manage grants*. This December 2025 Roadmap is based off the changes that have been implemented since the May 2025 Roadmap release. **Please refer to the original** May 2025 Roadmap **for further context**.

PRIORITIES, GOALS AND MILESTONES

Priority	Projects	Status	Milestones and Targets			Additional Comments
Improve set-up process from official notice of award (NOA) to ready-to-spend grant accounts, with transparent communication and tracking.	Use Kuali Dashboards to **communicate progress with PI, Colleges, and others**	IN PROGRESS	**AUGUST 2025** Expanded to speaker and consulting agreements			Continue work with additional agreement types (e.g. subaward, no-cost extension).
	Annual report of **key time-to-completion metrics** for account set-up	COMPLETE	**SEPTEMBER 2025** Initial baseline data completed and presented in campus town hall			Time-to-completion data separated into award set-up and account set-up stages, now being collected.
Provide additional central **support for PIs**.	**Hire and train two grant advocates** (one funded by MU POST)	COMPLETE	**OCTOBER 2025** New MU POST funded Advocate hired and beginning training			Advocates working with selected PIs following criteria specified in grant applications (*Click here* to see Advocate Engagement Process). Training is on-going.
	Create and disseminate **grant management tools**	IN PROGRESS	**JULY 2025** Monthly checklist	**SEPTEMBER 2025** Invoice review checklist		*Click here* for documents posted on ORSP website. View resources on *MU POST website*.
	High level kick-off / guidance dissemination for **PIs with new awards from the prior month**	COMPLETE	**SEPTEMBER 2025** Instituted monthly trainings for PIs with new awards			Analyzing feedback from fall semester sessions.
	New form/process for **no-cost extension requests**	IN PROGRESS	**DECEMBER 2025** Developed new electronic form; piloting with two PIs			
	Increase BI report usage / knowledge	IN PROGRESS	**NOVEMBER 2025** Added new PI audience and Grants category in BI and included all reports pertinent to grant management in those sections			PIs will be able to easily find all reports needed to manage their grants. Additional tools for reading reports will be forthcoming.
	Development of **informative reports**	IN PROGRESS	**JANUARY 2026** '*Upcoming Reports Due*' reports to be added to BI			Those associated with grant reporting will be able to see all upcoming reports due by due date for a PI, a specific unit, sponsor, overall sponsor type, etc.
	Replace existing **Student Grant Support form**	IN PROGRESS	**DECEMBER 2025** Prototype launched with select PIs from Civilc Engineering and Biological Sciences for controlled spring semester testing	**SPRING 2026** Incorporate early finding to have form available for Summer 2026 (low volume)	**AUGUST 2026** Full use; high volume	Cross-functional effort to error-proof the process, only critical information, provide targeted guidance, and build transparency into a form being processed.
Continue to **utilize stakeholder feedback for future project prioritization and evaluation** of completed project impact.	**Stakeholder** feedback	IN PROGRESS	**AUGUST-OCTOBER 2025** External consultants interviewed 10 stakeholders, following a larger survey with ~100 respondents earlier in the summer. Pulse surveys and additional feedback gathered as a part of other postaward improvement activities	**SEPTEMBER 2025** Campus Town Hall		
	Dashboard concerns	IN PROGRESS	**AUGUST 2025** Concerns with accuracy of dashboard data raised in stakeholder survey	**NOVEMBER 2025** ORSP, ITS and Finance investigating and correcting as needed		Evaluation of dashboard data understanding, accuracy, and usefulness in progress to inform additional training and potential revisions. Future training for ADRs and Business Directors.

GLOSSARY

Kuali - Marquette University's electronic system for proposal approval and submission, research compliance and grants management.

DataMarq - Used for reporting and analytics at MU. Offers a searchable, user-friendly catalog of reports available to the university community as well as reports available to the public.

PI (Principal Investigator) - The individual responsible for an externally-funded project. PIs are accountable for the project's technical success, financial management, and compliance with applicable regulations.

SA (Salary Authorization) - Formal approval process required before an employee's salary can be entered into the university's payroll system. This process ensures that funding sources are appropriate, employment terms are valid, and the salary is within the approved budget. It's a crucial step for both student and faculty/staff hires.

* Anything underlined blue is an external link