

Roommate Contract

The Office of University Apartments & Off-campus Student Services recommends that a Roommate Contract be completed anytime a new lease is signed or a lease is renewed. This document is designed to provide its users the opportunity to establish some guidelines related to the details of their living arrangements. Users are encouraged to spend quality time discussing each section, being as forthright and honest with their opinions as possible. You may need to modify the form to fit your individual group's needs.

Date of Agreement: _____

Address: _____

Names of roommates:

Term or Period of Agreement

This agreement is to begin on _____ for a term lasting from _____ to _____. I fully understand and accept the rules and responsibilities of this agreement.

Security Deposit

The security deposit for the dwelling is \$_____. My share amounts to \$_____. I understand that this amount will be returned to me less the amount deducted by the property company/owner for unpaid rent and/or damages. I accept responsibility for damages which I, my pet, or a guest of mine causes, and I will reimburse my roommate(s) for the part of their security deposit withheld for those damages.

Rent

The total rent according to the terms of our lease agreement with our landlord for the dwelling is \$_____ per month. I agree to pay 1/_____ of the monthly rent. This amounts to \$_____. The total amount my roommate(s) and I are liable for over the period of the lease is \$_____, of which my share is \$_____. I understand that we, as a group and as individuals, are responsible to the landlord for the total rent for the term of the agreement.

Utilities

I agree to pay 1/_____ of the deposits and/or hook up charges for all utilities.

I agree to pay 1/_____ of the monthly common utility bills.

I agree to pay as follows for any additional utilities:

Moving Out

If, for whatever reason, I move out of the dwelling, I realize it is primarily my responsibility to find a replacement. I agree to look for a replacement roommate who is acceptable to my present roommates. If one of my roommates moves out, I also will attempt to find a replacement roommate. I understand the need to be reasonable in accepting a replacement roommate. If I move out of the dwelling and a replacement roommate has not been found, I realize that I am still legally responsible to my roommates for paying my share of the rent and utility bills. I understand that I, as an individual, can be held responsible to my landlord and/or the utility companies for up to the entire rent and/or utility bills, if my roommate(s) fails to fulfill their part of this agreement.

I agree to the following arrangements regarding:

Food/shopping:_____

Cleanliness/cleaning responsibilities:_____

Privacy:_____

Sharing of personal items:_____

Noise/study times:_____

Smoking, drinking:_____

Parties/entertaining:_____

Overnight guests: _____

Pets: _____

Temperature control: _____

**Additional remarks (i.e. security, furniture, appliances, alarm clock management, etc.).
Attach additional sheets if necessary:**

As a party of this agreement, I realize that I, as well as each of my roommates, have equal rights to the use of the space and facilities in the dwelling with the exception of the areas we have designated as each one's private space. This agreement is intended to promote harmony between roommates by clarifying the expectations and responsibilities of roommates to each other. To be effective, it is not necessary to witness or notarize this agreement. Each roommate should sign below and receive a copy.

The parties have executed this agreement on (date) _____.

Resident's signature and date

Resident's signature and date

Resident's signature and date

Resident's signature and date

Resident's signature and date

Resident's signature and date

Resident's signature and date

Resident's signature and date

This agreement is provided by University Apartments & Off Campus Student Services at Marquette University, for the mutual benefit of roommates. The University assumes no responsibility for the use of this form.