

Sabbatical Fellowships

The Way Klingler Sabbatical Fellowship Program is a competitive component of the University Sabbatical program. Application for a fellowship is open to any faculty member eligible for a sabbatical. Two identical *Way Klingler Sabbatical Fellowships* are awarded each year.

Each fellowship award provides the recipient academic year support at 100 percent of salary, minus grant or contract offset; one month summer pay; and up to \$5,000 in operating expenses.

Application to the program requires a Sabbatical Plan *and* supporting letters. Faculty are thus encouraged to begin planning the submission of a sabbatical fellowship proposal the summer before the deadline for sabbatical plans (October 15th).

Way Klingler Sabbatical Fellowship Application Guidelines:

The Sabbatical Review Committee will assess applications both by prior scholarly research and potential for substantive contribution to the discipline. In assessing applications of similar quality, preference will be given to applicants who have not previously received a sabbatical fellowship award. The Committee will provide recommendations to the Office of the Provost. As this award is designed explicitly for the conduct of research, eligible proposals must be for research-related efforts.

Applications for the award are to be submitted by the deadline for sabbatical plans as described in the Sabbatical Handbook. The Sabbatical Fellowship application will also serve as the Sabbatical Plan for evaluation in the regular sabbatical program for those not selected for one of the two fellowships offered. Importantly, any expected outcomes that will not be achieved without a fellowship should be specified.

Proposals for the Way Klingler Sabbatical Fellowship must include:

1. A cover page that specifically states the proposal is submitted for consideration under the Way Klingler Sabbatical Fellowship Program.
2. Three external recommendation letters regarding the quality of the proposed research and the faculty's research record, addressed to the Provost. Letters of recommendation should be included by the faculty member with the application, not sent separately by those writing the letters.
3. A recommendation letter from the department chair or a Marquette colleague who is familiar with the proposed work or the faculty member's work. This letter too should be sent to the faculty member for inclusion in the original document.
4. The Sabbatical Plan as described on pages 4-6 of the Sabbatical Handbook including a specification of the duration / semester(s) of sabbatical (fall 20XX or spring 20XX semester or full academic year 20XX-XX, if fellowship is not received).
5. A detailed description and justification for all budget items up to \$5,000. Sabbatical Review Committee will not consider applications without this description or those in excess of \$5,000.

Fellowship applications should be sent to: jobey.clarke@marquette.edu.