

University Staff Senate Minutes

SEPTEMBER 19, 2024, 11:00-1:00 p.m.

Raynor Memorial Library, Beaumier Suite C and virtual

Present

Elected representatives: Kirsten Boeh, Latrice Harris-Collins, Lizzy Machado, Amber Jensen, Jeanne Zanoni, Luke Morisson, Tina Aiello, Jack Goods, Robin Cork, Rae-Ann Vanek, John Sweeney, Lucie Wehbe, Yvonne Printz

Other attendees: Roy Avila, Marilyn Jones, Luciana Fitzgerald, Megan Pavlic, Laura Hernandez, Lisa Vlach, Tia Langes, Vicki Trautschold, Ritu Sachdev, Elizabeth Voltner, Sherrie Dorff, Irene Cvetich, Stephanie Werkowski, Kim Perez, Ben Kennedy, Sue Cirillo, Margie Felber, Amy Kaboskey, Jane Kondracki, Katie Ruetz, Sheila Kershek, Carol Trecek, Kim Patterson, Phil Hutto, Luciana Fitzgerald, Kim Poehlman, Anna Borchardt, Maria Cooper, Calley Hostad, Paul Dion, Lisa Vlach, Jodi Cherney, Megan Blanchette, Yasi Blackmon, Jamie Busse, Karen Nest, Lizzie Kerrick, Jack Bartelt, Coreen Bukowski, Nicolle Skoien, Greg Griffin, Mark Peterson

Meeting started by Kirsten Boeh at 11:00 AM

Reflection – Song by Aimee Carty - 2 Days Into College

Special Business/Meeting Guests/Topics

Guest Speakers: Marilyn Jones, Roy Avila

Link to meeting recording with slides here.

Marilyn Jones, Director of the Lemonis Center for Student Success

1. Appreciation for the creation of the Lemonis Center Most apprecia/on for the crea/on of Lemonis center and showing goals and work of the center. In the center, there is academic coaching, tutoring, and a social space for students.
2. Many stories from faculty and staff and their embracing of the facility that keeps students here. The students become ambassadors through their excitement of the fresh space, creates a feeling of empowerment, love, and appreciation. Resource center hosts numerous sessions in the multipurpose center in which it was a full house from 9-12 of students engaged in the community sourcing from all colleges within the university.
3. Goals include: Capture baseline for data in which students are using the facility and determining the track of growth from the prior year. Demographics include, how are we providing resources for First Gen? How do we collaborate between different faculty and staff? Implementing a communication and referral system is another goal, along with what is being noticed from the Ask Me Desk.
4. Latrice noted a great turnout for ribbon cutting ceremony

Roy Avila, Associate Director of the Lemonis Center for Student Success

1. Charged with leading Ask Me Desk. Staff of 25 trained staff and it's going really well. Peer-peer relations that can pull info from students in normalizing questions, offering personalized assistance in timely and effective manner. Increase resourcing staff, along with creating a sense

of belonging. Documents interactions in aims to help university grow. 25/46 students were hired for the Lemonis development. Session with Jacki Black, MUPD, and other people to help students be aware of what is a resource as part of the training, which is ongoing. Staff is available for all possible university hours. Ask Me Desk is focal point for solidifying being helpful and useful.

2. Photobooth for headshots available for students. Instagram up for @lemonis_mu. Semester long rentals for commuters. Guide for setting up print drivers and rooms. Emergency support fund available through help from SSS support. Offers free business cards. Academic coaching sessions are doing well. 1,000+ students utilizing Lemonis Center as a resource since it's opening. Regular returning students indicates trust from students.
3. Latrice wonders if staff is ready for the fluctuation of students and questions if there is enough
4. Lizzy said pictures for headshots are great, and they are free.
5. Jeanna – Anticipates more students will be coming in due time, students are actively participating in the space, having staff there is great for bringing people together.

Jenny Chick, Parking Services

1. Parking Services Report: Notes from concerns revolving parking include supporting professional staff members. Need two additional professional staff members, reliance on student staff for enforcement.
2. 13 assignable lots, 3 premium lots are based on location and demand.
3. Demand vs. Capacity: 3,300 parking spots on campus, 3,500 active permits. Never say no to faculty, waitlist of 500 students for parking lots (suggests street parking). Individuals cannot be assigned to more than one lot for sake of capacity. \$100-\$120 a month for parking. Safe spaces to park are essentially nonexistent without a permit. No sharing permits.
4. Parking enforcement: Student enforcers needed.
5. Permit issues: No sharing of permits, challenges with visitor parking and citation payment requirements.

USS Officer Reports

Secretary: Kate Bracciano

1. N/A not in attendance

Treasurer: Yvonne Printz

1. Still have \$2,000 in budget. Request for \$500 from Robin Cork.

Vice Chair: Latrice Harris-Collins

1. There will be a speaker from Human Resources about Benefits Enrollment in October

Chair: Kirsten Boeh

1. Approved minutes from August 15 meeting
2. Gratitude card shared from The Lovell Family.
3. Know that there is positive intent in being transparent for caring for our community in regards to Securing our Future. Being responsible with our funding with be a great help in that regard. First meeting with Kimo as acting president on how they'll be working together amongst him and Staff Senate. Comes to the ultimate conclusion: it's all about how we serve students. Wednesday October 2nd is a lunch meeting with Kimo if anyone is interested.

Subcommittee Reports/Comments

Bylaws: Karli Webster (not in attendance)

1. Kirsten Boeh shared on behalf of Karli
2. Intends to highlight a section about the bylaws to see what needs to be fixed. Includes Statement of purpose for USS. Asks, are we feeling the statement to be true? We intend to have a range of representatives from academics to those at large. The extent of our strength lies within our college and their dean in regards to being able to use our voice.

Communication: Jack Goods

1. Emphasizing the communication channels in regard to asking pivotal discussions to further our reach.

Nominations and Elections: Tina Aiello

1. No report for nominations and elections- news and views for services, tree lighting on December 3rd, trying to have people get more tags for gifts. Thinking about Christmas Tree things and thoughts of services in the spring.

Service: N/A

Staff Outreach: Robin Cork

1. Meetings in regard to public safety and facilities

Work Environment: N/A

External Facing Committee Reps

Cyber Security: N/A

MUPD Board: John Sweeney

1. RNC went well. 8 days and nights where 1,500 police on campus and 1,200 uses of our spaces.
2. Robberies have decreased, crime going on from ages 17-22, overall things are going well.

Staff Compensation: N/A

Strategic Planning: N/A

University Academic Senate: N/A

UFPRC: N/A

New Business/Discussion:

The meeting adjourned at 1:00 PM