

Position Information

Position Title: Sustainability Intern	Reports To: Sustainability Specialist
Department: Arrupe Center – Campus Sustainability	School or Division: Division of Belonging and Student Affairs

Position Overview

Sustainability Interns play a key role in advancing campus sustainability by promoting environmental responsibility, social equity, and student engagement across campus. Working in collaboration with the Sustainability Specialist and a team of interns, students in this role will focus on peer-to-peer education programs. Helping students build awareness, adopt sustainable behaviors, and take meaningful action that reduces Marquette's ecological footprint. Interns will develop and lead student centered outreach efforts, organize interactive learning opportunities, and empower peers to make informed sustainable choices in daily campus life. This position offers hands-on experience in sustainability leadership, community-based education, and program development & management.

Opportunities for the 2025-2026 academic year

- Planning and implementation of Markept Move Out & Move In programs in residence halls.
- Developing content for @MarquetteUGreen Instagram, writing for the Marquette Wire blog “No Planet B”.
- Proposing and launching events including tabling, workshops, seminars, speaker series and peer-to-peer educational activities around sustainability topics with collaborative partners throughout the university.
- Updating Marquette's Sustainable Landmarks Map.

Previous intern projects include

- Research and writing [*A Student Guide to Sustainable Living & Learning at Marquette*](#).
- Creating [*Marquette's Sustainable Landmarks Map*](#).
- Drafting a single-use plastics ban for campus.
- Conducting the [*campus tree inventory*](#).
- Researching and writing A Guide to Green Events at Marquette.
- MarKept Move Out and Iggy's Market.
- *Many more!*

Duties and Responsibilities

1. Manage time effectively by working on diverse projects, researching, developing, and contributing to Marquette University goals – Care for the World.
2. Conduct research and develop recommendations related to environmental justice, waste reduction, climate action, overconsumption, and more sustainability focus areas related to student life.
3. Support sustainability integration into co-curricular programs, student services, campus events, in partnership with other student affairs units and into other campus areas.
4. Meets with the Sustainability Specialist by developing short- and long-term goals.
5. Flexible to attend meetings, tabling, and on campus events for engagement efforts.
6. Maintains frequent, timely, and active communication with stakeholders, student groups, and co-workers.
7. Track progress and outcomes of sustainability projects, develop competency to communicate sustainability objectives and goals to community partners and students.
8. Serve as a peer ambassador and role model for sustainable practices, encouraging fellow students to adopt responsible behaviors in their daily lives.
9. Attend and support Arrupe Center events including but not limited to: Connect and Serve, Justice in Action, Make a Difference Day, Neighbors Helping Neighbors, Marquette Community Day of Service, Community Service Fairs, etc.

Opportunities for Growth

- Develop leadership, project management, and communication skills.
- Engage in cross-campus collaboration with faculty, staff, student organizations, and external stakeholders.
- Articulation of sustainable projects through presentations to stakeholders or through digital communications.
- Gain practical experience in sustainability planning, education, and institutional change.

Functional and Technical Competencies (*Specialized skills, knowledge and abilities required to perform the essential functions of the role*)

- Interest in sustainability, environmental conservation, community outreach.
- Strong oral and written communication skills.
- Familiarity with social media content development (Instagram posts/Reels, & Canva).
- Experience using Microsoft Office applications (Teams, Outlook, Word, Excel, PowerPoint).
- Completion of Risk Management training and ability to drive the CSSR vans.

Education/Training and Certification, Licensure, Registration Requirements (*Minimum level of education necessary to perform the essential job duties. Please only consider the basic job requirement for knowledge*)

- Current enrollment in a Marquette University undergraduate program.

Desired Qualifications (*Preferred skills, knowledge, and abilities*)

- Responsible, flexible and friendly attitude and the ability to take initiative.
- Strong interpersonal skills and interest in engaging with diverse student populations.
- Problem solving skills.
- Team oriented with flexible and collaborative approach.
- Creative and critical thinking, initiative, willingness to learn.
- Risk Management certification – Encouraged, can be achieved throughout internship.

Compensation

- Hourly wage: \$10.00. 8-10 hours a week.

Application Process

- Email sustainability@marquette.edu with the subject “Sustainability Internship Application” detailing your interest, please attach your resume.
- Applicants will be selected for interviews and notified in advance about results around the start of the semester.